

## **Applications for admission to the pharmaceutical list**

### **NHS Lothian agreed process – Consultation radius for new pharmacy applications**

To ensure objectivity as far as is possible and to bring us in line with the approach taken by other Health Boards NHS Lothian have introduced the following consultation radius to determine who should be consulted on any new pharmacy application:

- Proposed premises in Edinburgh – 1 mile
- Proposed premises in East / Mid / West Lothian – 3 miles

All pharmacies within the agreed consultation radius will automatically be designated an interested party to the application and will be included in the consultation list.

Consideration will also be given to pharmacies located on the periphery of the agreed radius and any pharmacies on the periphery who are considered to be significantly affected if the application were granted will also be included in the consultation list. We will do this by discussion with community pharmacy professional leads and consideration of maps and prescribing information.

All interested parties will have 30 days to submit written representations and, if they do so, they will be invited to attend the oral hearing.

A mechanism already exists for anyone who is not designated an interested party to an application to submit their views. This can be done via the Joint Consultation, alternatively, written representations can be made to the Board. These will be deemed unsolicited representations. Any unsolicited representations received before the end of the Schedule 3 consultation will be passed to the Pharmacy Practices Committee in advance of the PPC hearing for their consideration.

Process approved by Primary Care Joint Management Group 11th May 2023,  
revised November 2023

Note – Process applicable from date of approval by Primary Care Joint Management Group