LOTHIAN NHS BOARD

MATERNITY SERVICES LIAISON COMMITTEE
Minutes of the Maternity Services Liaison Committee Meeting held at 10.00 am on Thursday, 12 August 2010, Boardroom 1, RIE, Little France, Edinburgh.

Present: Mathilde Peace, Chair
Sarah Burton, NCT
Justine Craig, Consultant Midwife
Cynthia Clarkson, Joint Breastfeeding Initiative
Sally Egan, Associate Director & Child Health Commissioner, Vice Chair
Sau Mei Fong, MEHIP Chinese Linkworker
Jenny McKinnon, RCM Partnership Representative
Sunit Rane, Consultant O&G SJH
Ben Stenson, Consultant Neonatologist RIE
Linda Thompson, SANDS

In Attendance: Joyce Clearie, Committee Coordinator


Welcome and Introduction
Mathilde Peace, (MP) Chair welcomed everyone to the meeting. It was noted that future meetings of the group would continue to be held at the RIE. Members were advised of car parking arrangements.

1 Minutes of the Previous Meeting
1.1 Minutes of the Previous Meeting held on 10 June 2010 were approved as an accurate record.

2 Matters Arising

2.1 Membership
2.1.1 MP advised that Carol Middleton, Child Protection Advisor, West Lothian CHP would be replacing Vivien Mitchell.

2.1.2 It was noted that the MSLC circulation list now included all Community Midwifery Team Leaders.

2.2 Translations Issues
2.2.1 The Equality Impact Assessment (EQIA) on Ready Steady Baby (RSB) was completed but the report was still not available from Health Scotland.
2.2.2 **Resource Leaflets** – Members were reminded that two useful reference documents had been circulated for their information at the previous MSLC meeting. It was noted that as agreed at the previous MSLC meeting the NCT document had now been circulated to Midwifery Team Leaders and to Band 7 midwives in hospital wards. In addition had also gone to Heads of Equality and Diversity and PFPI.

2.2.3 **List of core leaflets to be given to women at their first appointment.** Every midwifery teams could have packs of leaflets in the languages they needed most, ready to be handed out. It was noted that the following languages had been agreed Polish / Urdu / Bengali / Arabic / Mandarin. **MP to liaise further with Isobel Gardiner and Justine Craig in taking this matter forward.**

2.2.4 It was noted that Pat Dawson would be coming to the next MSLC meeting to update members on PFPI.

2.2.5 **Local Needs –** MP advised that she had only received four responses to her email to all Midwifery Team Leaders advising them on how to obtain RSB in Polish and asking about their other language needs. In summary it seemed well established how to get RSB in Polish i.e. paper copy or disc. Need was for Arabic/ Urdu / Bengali / Mandarin. The plan was to continue to gather this information and to eventually forward it to Health Scotland. Mention made of suggestion made by Angela Dunn (Leith) to check what requests for interpreters in which languages had been put in. **MP to include request for this information when she recirculated her email to Midwifery Team Leaders.**

2.3 **Action Plan from Maternity Strategy Consultation**

2.3.1 At the previous MSLC meeting members’ attention drawn to a circulated Consultation Action Plan Template.

2.3.2 It had been agreed that this should first go to Maternity QIPs for completion and then be put on agenda of Maternity and Neonatal Strategic Planning Group.

2.3.3 MP advised that unfortunately little progress had been made on this since the last meeting. **SE advised on the proposed next steps to now be taken from here. It was noted that Graham Cumming (replacing John Thomas) and Julie Deegan Wood would be liaising in taking this matter forward.**

2.3.4 Whether the matter had been referred to the Edinburgh Inequalities and Ethnic Minorities Early Years Group (chaired by David White) was raised. It was also noted that this was a major item in the Maternity Plan submitted to NHS Lothian Board.

2.3.5 There was also now a Mutuality and Equality Governance Committee at Board Level chaired by Julie McDowell.

2.3.6 Members would be kept updated on developments. **SE/ JDW**

2.4 **Response to MSLC 2009 Annual Report**

2.4.1 MP reminded members that the MSLC 2009 Annual Report had been noted by the Healthcare Governance and Risk Management Committee meeting on 1st June with cover note prepared by SE detailing recommendations. MP commented that this was progress but she felt it would be useful to now obtain a named lead for each action point in order to monitor and evaluate success in meeting the recommendations.
2.4.2 MP advised that until she had this she had no way of following up on progress. It was agreed MP and SE should meet to liaise on performance and quality monitoring, and identifying leads.

2.5 Any Other Matters Arising
2.5.1 Doulas in Maternity Services
Amanda Hunter had sent a short paper explaining role of doulas and volunteer doulas. Dissemination of this information was being considered shortly at a SCRH Monday Management meeting.

2.5.2 Complaints
It was recognised that the process needs to be more transparent with a regular summary of complaints / and any common themes arising. Suggested perhaps look into possibility of obtaining information from DATIX plus learning points. It was noted that previously such information used to be gather manually for QIP teams. It was recognised that a solution needed to be found and a regular complaints summary obtained. SE/Maria Wilson

3 Maternity Services Groups
3.1. Members were updated generally on the current situation and noted that copies of the minutes would be available on request for their information once minutes had been confirmed / agreed.
   - Maternity and Neonatal Strategic Planning 29/06/10 and 10/08/10
   - Antenatal / Postnatal QIP – 20/07/10
   - Intrapartum QIP 29/07/10
   - St John’s Redesign 28/07/10

4 Vulnerable Families Pathway / GIRFEC / UN Rights of the Child: The Role of Maternity Services.
4.1 MP introduced this item and invited members to discuss issues. Members noted the circulated draft framework for consultation: Vulnerable Families Pathway Project. SB raised various points from her area of work. There was an interesting and lively debate of Vulnerable Families Pathway, GIRFEC, UN Rights of the Child and the role of maternity services. The debate focused on how best to monitor their impact i.e. how to know making a difference? How to measure the impact on families? How do policy documents translate into practical day to day work of NHS staff and how best to measure any practical benefits for families.

4.2 SE mentioned benefits of Family Nurse Partnership – advised already showing signs that early coordinated intervention (before a child is born) was reaping benefits. It was recognised that would learn a lot from this project as it had a stringent assessment built into it.

4.3 Early Years Pathfinder event to coordinate various initiatives.

4.4 Some discussion of extending FNP benefits to others i.e. a teenage pregnancy pathway was in process of being drafted. Also integrated assessment framework for mother and child - identify named person and lead professional.
4.5 It was agreed that it would be useful to obtain the updates on FNP and GIRFEC for MSLC meetings in October or December.

5 Any Other Competent Business
5.1 Parent Education National Syllabus
This draft circulated for comments by 16 August 2010 deadline.

5.2 Learning Disability Practice Article – Services Under Pressure as number of Children with Disabilities Grows -
Members attention drawn to the above tabled article which suggested that binge drinking lies behind the increase in children born with fetal alcohol syndrome. It was agreed that it might be useful to attach this article to the MSLC minutes for information.

5.3 SANDS concerns
LT (SANDS) raised two points for further discussion at a future MSLC meeting. Women going beyond due date and having poor outcome. What was the official policy on this? Use of Keillards Forceps – When and why are they used? What training given?

5.4 Refreshed maternity services Framework event Friday 24th September 2pm RIE
Christine Duncan National Lead Scottish Government leading on this.

6 Date of Next Meeting
6.1 Thursday 7 October 2010, Boardroom - Royal Infirmary of Edinburgh from 10 am to 12 noon, with buffet lunch.

7 Date of further Meetings in 2010
7.1 Dates of all further MSLC meetings to be held in 2010
Thursdays from 10am – 12 noon at the RIE.

- 7 October – Pat Dawson – Involving People Lothian NHS Strategy
  - Judith Sim - Survey of Staff Experience of working with minority ethnic women.

- 16 December – Infant Feeding Advisors and Michele McCoy – Breastfeeding Strategy

8 Dates of MSLC Meetings in 2011
Following dates for noting in diaries
10 February, 7 April, 9 June, 11 August, 6 October, 15 December